Argyll and Bute Community Planning Partnership

**Helensburgh and Lomond
Area Community Planning Group**

17 May 2016

Agenda Item [8g]

Argyll and Bute Strategic Community Learning and Development Partnership

Summary

This report is an update on progress of the Community Learning and Development (CLD) Strategic Partnership in responding to the Strategic Guidance for Community Planning Groups (2012).

The web based CLD Plan was published in September 2015 as required. The actions in the web-based CLD Plan are variously being developed, progressed and reported on. Area Community Planning Groups have been kept informed of progress (May 2015, February 2016), and asked for feedback on the content of the CLD Plan, and for information about needs or gaps in learning provision that they would wish strategic CLD partners to consider.

Area Community Planning Groups have a key role to play in the development of the CLD Plan, and it is hoped that regular reports will raise its profile with members so as to maximise dialogue between communities and learning providers.

1. **Purpose**

    1.1   The purpose of this report is to inform Area Community Planning Group members about the progress of the work carried out by the Argyll and Bute Strategic CLD Partnership, and to consult members on learning provision to the wider community, including vulnerable groups, in their area.

2. **Recommendations**

    It is recommended that the Area Community Planning Group:

    2.1   notes the contents of this report;

    2.2   provides feedback regarding the developing strategic CLD Plan, and any known key gaps in community learning provision relating to their geographic area.

3. Background

3.1 In 2012 the Scottish Government published the 'Strategic Guidance for Community Planning Partnerships: Community Learning and Development (CLD)', in order to strengthen the basis of CLD so that it is "delivered as a consistent central element of public services in Scotland…and will be based on a continuing dialogue with key stakeholders".

3.2 Legislation to support the Guidance was issued to Education Authorities in 2013. One of the requirements of the legislation was to publish, no later than the 1st September 2015, a 3 year CLD Plan.

3.3 In 2013 a new CPP Sub Group, the 'Argyll and Bute Strategic CLD Partnership' was formed to take forward the CLD Strategic Guidance, and develop the required CLD Plan. A web based format was developed for the Plan. This is now published at www.cldplanning.com. The web based format was designed to make the Plan readily accessible to the public and to partners. The contents of the Plan are appended (see appendix 1).

4. Detail

4.1 The CLD Strategic Guidance (2012) lays responsibilities on CPPs regarding its implementation; these responsibilities are supported by legislation laid on the Education Authority, in the form of the Scottish Statutory Instrument (SSI): 'The Requirements For Community Learning and Development (Scotland) Regulations 2013'.

The CLD Strategic Guidance is designed to:

4.2
- Strengthen CLD provision, and the use of the CLD approach, at a time of public service reform, and
- Ensure that communities, particularly those who are disadvantaged, have access to the CLD support they need to make positive changes, in their lives and their communities, through learning.

4.3 The legislative duties laid on the Education Authority include a requirement to publish a 3 year Plan which details how CLD provision will be co-ordinated by partners, and the actions that will be taken to address need. The CLD Partnership also agreed a draft CLD Strategy (see Appendix 2), setting out its aims and objectives. This is available on the website.

4.4 The CLD Partnership includes representation from: Argyll College; Argyll and Bute Council (Adult Learning and Literacies Services,

Community Development Team, Libraries, Education Services and Youth Services); The Third Sector Interface; Skills Development Scotland; The Scottish Fire and Rescue Service; Police Scotland; NHS; and DWP/Job Centre Plus.

4.5 The Partnership interrogated a number of sources to gather evidence of need. These included some comments from Area Community Planning Groups (from initial SOA Local discussions). It is intended that these will be added to over time, as the Plan is intended to be a 'live' document.

4.6 Partner representatives from the CLD Partnership have developed a number of priority actions to address the learning needs identified. These actions are now entered into the Plan. The Partnership's intention is that new actions will be limited in number but based on high level information and carried out so as to benefit from strategic partnership working. The Plan also referenced the most relevant actions from the SOA, so as to give a more rounded picture of CLD activity in the area.

4.7 There are facilities for reporting progress embedded in the web based Plan. These are currently accessible via a 'log-in' for participating partners who have lead responsibilities for actions. The partners are completing these when required.

4.8 The CLD Partnership was able to contribute to the new SOA Delivery Plan development process, and when the Delivery Plans have been finalised, the Partnership will replace the current SOA actions in the CLD Plan.

4.9 For 2016-17, the CLD Partnership will continue to progress and monitor the actions currently in the CLD Plan and:
- refresh the Plan to take account of any new needs identified from the Area Community Planning Groups;
- reference in actions from other partnerships' plans, in order to avoid duplication and ensure that identified gaps are genuine, and encourage other agencies and partnerships to reference the CLD Strategy/Plan into their own strategies and plans;
- improve linkages with consultations of vulnerable groupings;
- work to influence any relevant large-scale community consultations to include questions about learning provision; and explore the use of the Citizens Panel to gather learning needs;
- work to raise public and partners' awareness of the Plan, and in particular of its email feedback facility that allows direct communication with the Partnership.

5. Conclusions

5.1 The basic duties and responsibilities of the Strategic Guidance for CLD, and its associated legislation, have been fulfilled up to the present time. Continuing monitoring and input from partners, communities and other stakeholders should ensure that the learning needs of the community, and of its vulnerable groupings in particular, continue to be addressed effectively.

6. 0 SOA Outcomes

- Outcome 3
- Outcome 5

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Appendices

Appendix 1
WEB-BASED CLD PLAN: (PUBLISHED AND UNPUBLISHED) PROJECTS TO
ADDRESS IDENTIFIED GAPS: APRIL 2016

Appendix 2
DRAFT Argyll and Bute CLD Partnership Strategy 2015-18 - Summary updated Apr
2016

WEB-BASED CLD PLAN: (PUBLISHED AND UNPUBLISHED) PROJECTS TO ADDRESS IDENTIFIED GAPS: AS AT APRIL 2016. The plans are arranged in alphabetical order according to the reference number. Unpublished draft plans are in red font.

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
adpplan13-16	Young people and substance misuse needs assessment	To establish robust data and information on young people's experiences of the harms associated with alcohol/drug misuse by themselves or a significant other. The research will be used to influence future planning and service delivery.	Argyll and Bute Alcohol and Drugs Partnership tbc	To improve the planning, targeting and delivery of services to young people by establishing the prevalence of alcohol/drug related harm amongst young people in Argyll and Bute. • Youth Engagement - electronic/paper questionnaire, focus groups, targeted interviews. • Workforce engagement - interview stakeholders from various sectors. • Desktop research	✔
ava13-04-15	Disclosure Processes and Procedures	Reduce confusion and mystique surrounding Disclosure and Protection of Vulnerable Groups (PVG) processes	Argyll and Bute Third Sector Interface Argyll Voluntary Action	Reduce confusion and mystique surrounding Disclosure/PVG services • More partnership working and thinking to address the issue • Better and joined-up communication Increase awareness of AVA's Intermediary Services • Promotion of Intermediary Services via Third Sector Interface website Ensure where applicable that appropriate Disclosures/PVGs are carried out • Open workshop sessions to be run in 2016-17 to give information about PVG and Disclosure	✔ ✔ ✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				requirements Ensure vulnerable adults and children are protected through appropriate use of Disclosure/PVG services	
cldstratpship01	Digital skills for financial capability, including preparation for Universal Credit	As a result of Welfare Reform, basic computer skills are now very important to people claiming a variety of benefits, including jobseekers. With the advent of Universal Credit (UC), all benefits that are included will require an online claim to be made. This plan aims to help people, whether they live in a town or an isolated rural area, to access the learning they need.	ABC Education CLD Adult Learning Service, SDS, DWP/Job Centre Plus	Provide tutor support to learn basic computer skills in all main population centres • Employ specialist tutors, coordinate and resource provision Roll out programme of tutor support for adults in basic computer skills in rurally isolated schools • Employ specialist tutors, coordinate and resource provision Partnership work ensures all participating partners' staff are trained to have awareness of Universal Credit requirements • Ensure communication between all partners results in JC+ awareness raising/training is delivered as soon as possible prior to UC implementation	✔ ✔ ✔
cldstratpship02	Employability: partnership work to improve services and outcomes for people seeking work	The number of jobseekers aged 25+ in Argyll and Bute is 5 to 6 times greater than those aged 18-25. Partners already provide a range of services, however, there is scope to build more structured	CLD Adult Learning Service, DWP/Job Centre Plus	Closer partnership working to expand and improve the range of services available in Job Clubs held in the main towns of Argyll and Bute • Work with partners in the Strategic Welfare Reform Group to monitor and evaluate existing provision with a view to improvement and	✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
		interventions through joint planning, closer linkages and involvement of other agencies.		expansion of the range of services provided. Work with partners and source funding to provide outreach employability-related learning opportunities in isolated rural communities • Work with partners in the Strategic Welfare Reform Group to source funding for outreach employability-related provision in rurally isolated communities.	✔
cldstratpship03	Employer engagement to improve alignment of learning opportunities with employers' needs	Partners' knowledge of employers' recruitment and training needs should be increased to better facilitate alignment of learning opportunities for employability	CLD Adult Learning Service, DWP/Job Centre Plus	Partners engage with employers in agreed locations to improve our knowledge of their recruitment and training needs • Partners meet to scope and agree a partner-employer engagement strategy	✔
cldstratpship04	DRAFT Support and provision of learning opportunities to residents who are new to Argyll and Bute REV 01 Apr 2016	One of Argyll and Bute Single Outcome Agreement's over-arching aims is to prevent decline in population numbers. Support to people newly moving into the area can be a very important factor in whether they stay, particularly where language is a barrier	Argyll and Bute Council, Third Sector Interface, DW, Housing Associations, Argyll College, NHS, Scottish Fire and Rescue, Police Scotland	English language learning opportunities are offered at appropriate levels and frequencies Employability support is available and accessible Support for community integration is available and accessible	**(DRAFT ONLY** not yet published**)**

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
cppc14-25	Employability and childcare	Lack of childcare has been identified as a barrier to finding and sustaining employment across Argyll and Bute	ABC Education Service, Early Years Service, Adult :Learning Service, DWP/Job Centre Plus	Increased access to childcare for adults wishing to return to work • Building adaptations to meet requirements for 2year olds and increased volume of children • Additional support for existing childminders and registration of new childminders • Support to create additional Partnership Providers • Availability of trained staff to cope with increased numbers and age range. • By 2020 Argyll and Bute will be required to offer 1140 hours of early learning childcare. to meet this aspiration there will be a requirement to consult with communities	✔
cppc14-34	Improving access to adult learning	Improved access to courses and other adult learning provision in our communities	Argyll College, Libraries, ABC Adult Learning Service	Better partner understanding of provision and signposting • Joint promotion between partners of current activity Optimal use of venues by partners • Survey of venues, facilities and access Improved support to remove barriers to individuals accessing courses • Partners work together to identify barriers	✔ ✔ ✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
cppc14-36	Volunteer Recruitment	Problems associated with recruitment of volunteers are universal across Third Sector, and include anxieties on fear of litigation, and issues around identifying and matching volunteers and voluntary opportunities/groups	Argyll Voluntary Action, ABC Community Development Team	**Increase and retain the number of volunteers across all community-led initiatives** • More partnership working and joint thinking to address issue • Better and joined up communication to volunteers • Promotion of volunteering opportunities via interface website **Reduce the perception of fear of litigation, especially when volunteering with vulnerable individuals** • New opportunities for training and communications • Awareness raising of impact of volunteering on welfare and benefits **Ensure that volunteers feel valued** • Succession -plan training to address volunteer fatigue • Availability of recruitment, motivation and retention of volunteers to groups • Roll out 'Volunteer Friendly' Quality Standard to partners and organisations to encourage accreditation and volunteer recruitment **Promote the mental health and wellbeing benefits of volunteering to the community** • Better promotion and understanding of personal health benefits and community well-being of	✓ ✓ ✓ ✓

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				volunteering	
cppc14-37	DRAFT Youth Engagement	Increase and improve the links between Youth Forums and the Council	ABC Education, Youth Services	Increase and improve the links between Youth Forums and the Council	**(DRAFT ONLY** not yet published**)**
cppc14-47	Community Awareness of Support Services	Address perceived lack of awareness of Support Services for community groups	Argyll and Bute Third Sector Interface	Increase/raise awareness of Community Support services • More effort to continually increase/raise awareness of Community Support Services available via Argyll Voluntary Action and the Community Toolkit available on Argyll Communities website	✔
hmireports2014	Community Action Planning	Learning community partner organisations would benefit from working together more systematically to develop a better overview of trends and needs in the learning community. This would support partners to develop their skills in community action planning and, where appropriate, working with them to engage with communities to create action plans	Argyll and Bute Council Third Sector Interface Housing Associations	Build on the success already achieved in communities that have initiated community action planning, and encourage other communities to engage in the approach. • Support to fund and deliver action plans: support communities through the CAP process, particularly in relation to identifying stakeholders within CPP. • Support to help communities deliver solutions to identified needs: Assist communities address the needs identified in a range of ways, including helping them to identify funding, training and other resources required to tackle issues raised. Help to facilitate development meetings and	✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
✓				provide engagement resources if required. Raise awareness within the Council and other Community Planning partners of the benefits of a community action planning approach and how this approach can help both communities and statutory organisations to achieve their objectives. • Training/information sessions to CPP partners and colleagues: CD team to create a half day information session that can be delivered to colleagues within the Council and to other CPP and interested parties.	✓
✓				Encourage a joined up approach to community engagement and action planning that puts the community at the forefront of the process to improve their surroundings and amenities. • Support with community consultation and action planning/open days	✓
✓				Try to ensure local Community Action Plans (CAPs) are better aligned with statutory plans, in particular the Single Outcome Agreement (SOA), in terms of language and categories. • There are currently a plethora of current and proposed strategic and action plans across the • Council and our Community Planning Partner organisations. Ideally all these plans should fit with and contribute to the overarching Single	✓

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				Outcome Agreement, 2013-2023. The focus of a workshop in Inveraray on 19/10/15 will be on simplifying and strengthening the Council's approach. Mapping of the plans will also enable the Council to assess how the actions, success, measures and outcomes within each of these plans, including Community Action Plans, complement and/or duplicate each other. To provide training to community organisations interested in a community action planning approach. • Training to community organisations: Secure funding to deliver 1-3 day training packages provided by external suppliers and organise training opportunities.	✔️

literacyforum01	Improving Parental Involvement in Child Learning and Development REV01 Aug 2015	It is understood that parental involvement is beneficial in raising the attainment of children. In order to do this in Argyll and Bute we want to improve and support parental involvement. Scottish Government research shows that children from disadvantaged backgrounds can have delayed language and pre-literacy skills in their early years which can lead to poorer educational outcomes.		• Increase in number of parents engaging with children in their learning.
				  • Support parental engagement with sharing reading / discussing stories mid primary onwards
				  • Raise awareness with parents and partners of the benefits of engaging with their children in their literacy development.
				• Increase in support for parents from deprived areas/low income households.
				• Pilot engagement with parents taking up free nursery places.
				• Improve the capacity of parents to support
					UNDER DEVELOPMENT WITH LITERACY FORUM

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				childrens early literacy skills.	
stratguid2012	Partnership working to secure CLD provision in Argyll and Bute	The CLD Strategic Guidance 2012 requires that community learning and development provision is secured in every area across Scotland, so that communities are consulted about what they want to be able to learn, and can get access to the learning they need. In Argyll and Bute, the strategic CLD Partnership is responsible for ensuring that the Guidance is implemented.	CLD Partnership partners	The CLD Strategic Partnership continues to meet twice yearly to ensure implementation of the Guidance • Partnership meetings held at least twice per year • Longer meetings to look at Plan. Partnership to move more towards topic based discussion, longer meetings, and general interest topics/presentations. Make VC facilities available when necessary. Have 2 or 3 plans on each agenda to explore in detail. The process of implementation is based on consultation with communities, priority groups and partners • CLD Partnership minutes record analysis of consultations The Partnership publishes a CLD Plan every three years that takes account of learning needs expressed in consultations, and, wherever possible, addresses any gaps in provision through joint working • CLD Plan published by September 2018 Key partners jointly identify and provide training opportunities for staff and volunteers • Joint training events held • Improve sharing of training	✔️ ✔️ ✔️ ✔️

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				The Partnership undertakes self-evaluation and improvement planning on an annual basis • Assess impact of actions in plan • Use citizens panel / local panels for additional identification of need • Publicise the e-mail feedback facility more effectively • Ask priority groups / individuals if they have access to the learning opportunities they need • Re-visit actions to establish any new barriers The Partnership works to secure the provision of CLD across Argyll and Bute • Partners to reference the CLD Strategic Guidance / CLD Strategy or Plan in their own plans and strategies where possible	✔ ✔
tsc-14	Building the Capacity of Voluntary Committees Running Community Managed Facilities	There is a need to support the capacity and networking of community managed buildings	ABC Community Development Team	Support community managed halls to improve their governance • Community Development Team will identify 4 committees of community managed buildings and work with them to review their governing policies against Council / SCVO / TSI good practice guidance • Mentor one community building to achieve the Keystone award by 2017	✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
✔				Create a database of contacts for community managed facilities, particularly village halls and community centres • Create a contact list of community managed buildings which can be used to target information updates and share contact information among each other. • Advertise and circulate the web page information to third sector and community contacts • Promote this contact list to CP partners to enable them to contact halls and facilities directly to offer support and advice	✔
✔				Circulate information regarding funding and income generation opportunities. • Circulate details of Council monthly funding alert and encourage village hall committees to sign up to this • Target village halls with publicity and invitations for the 2016 funding training event	✔
✔				Raise awareness of the Scottish Council for Voluntary Organisation (SCVO) Keystone quality awards for community managed facilities. • Circulate information on Keystone round the village halls mailing list with links to their website • CDOs visit interested committees to discuss the Keystone programme, support available and how to sign up to it	✔

Ref *	Title	Identified Need	Partner involvement	Key actions	Progress updated?
				- Training will be available for Community Development Officers and Third Sector Interface staff to enable them to mentor groups who wish to complete the award Support village halls and community managed buildings to access training to develop the skills of committee members in relation to their voluntary activities. 10 community managed buildings will access training to improve their skills - Bespoke training will be available on request through the Community Development Team, Third Sector Interface or partner organisations on governance, committee skills, project planning and developing a business plan	✔️

Argyll and Bute CLD Partnership Strategy

SUMMARY

WHAT IS CLD?

CLD stands for 'Community Learning and Development'

CLD includes a huge variety of informal and formal learning, delivered locally in our communities by a wide range of agencies.

In Argyll and Bute CLD partners work together to respond to what **young people, adults and community groups** say they want to learn, and deliver it in the right places at the right times.

CLD helps people make positive changes in their lives through learning.

THE STRATEGIC GUIDANCE FOR COMMUNITY PLANNING PARTNERSHIPS: CLD

The Scottish Government issued the 'Strategic Guidance for Community Planning Partnerships: Community Learning and Development' in June 2012. It says that CLD's specific focus should be on:

> Improved life chances for people of all ages, through learning, personal development and active citizenship; and stronger, more resilient, supportive, influential and inclusive communities.

There are also some Regulations that form the legal part of the CLD Guidance. The Regulations have been attached to the Education Scotland Act 1980, and place legal obligations on each Education Authority.

There are four CLD Regulations, requiring the Authority:

1. TO BE CLEAR ABOUT:

- What CLD is
- Who are the priority groups within Argyll and Bute for CLD provision

2. TO SECURE CLD PROVISION IN THE AREA BY:

- Looking at the needs of the priority groups and individuals
- Assessing if these needs are already being met, and how well that is happening
- Identifying any barriers or reasons if needs are not being met

3. TO INVOLVE AND CONSULT WITH:

- CLD providers, to find out what they are already doing
- Priority groups and individuals, to find out what they need and want in Argyll and Bute

4. TO CREATE AND PUBLISH A THREE YEAR PLAN BY SEPTEMBER 2015

- The plan will use all of the information gathered from regulations 1, 2 and 3 to identify needs within communities and barriers that might exist. The plan will show how Argyll and Bute Council and its partners are going to work together to meet those needs and try to remove the barriers that individuals/communities face.

HOW ARE WE CARRYING OUT THESE REGULATIONS IN ARGYLL AND BUTE?

A CLD Strategic Partnership has been formed between the key CLD providers: Argyll College; Argyll and Bute Council (Adult Learning and Literacies Service, Community Development Team, Libraries, Education Services, and Youth Services); Argyll Voluntary Action; Skills Development Scotland; Fire Scotland; Police Scotland; NHS; and JobCentre Plus.

- The partners formed relevant groupings to look at needs which had been identified through community consultations, inspection reports and Area Community Planning group discussions.
- Together they developed priority new actions to address the needs as necessary. These actions have been entered into the new Plan, with realistic targets and time-scales.
- The Plan also includes the most relevant actions from the Argyll and Bute Single Outcome Agreement, so as to give a more rounded picture of the CLD activity in the area.

THE NEW CLD PLAN

The new Argyll and Bute CLD Plan is an online web-based plan (**www.cldplanning.com**) that meets both the Regulations and the Guidance. The web-based plan can:

- Identify needs within a local authority area, using national and local sources of data;
- Link these to national and local policies and outcomes;
- Assess how to target resources to maximise the benefits;
- Assess current activity and plan future activity.

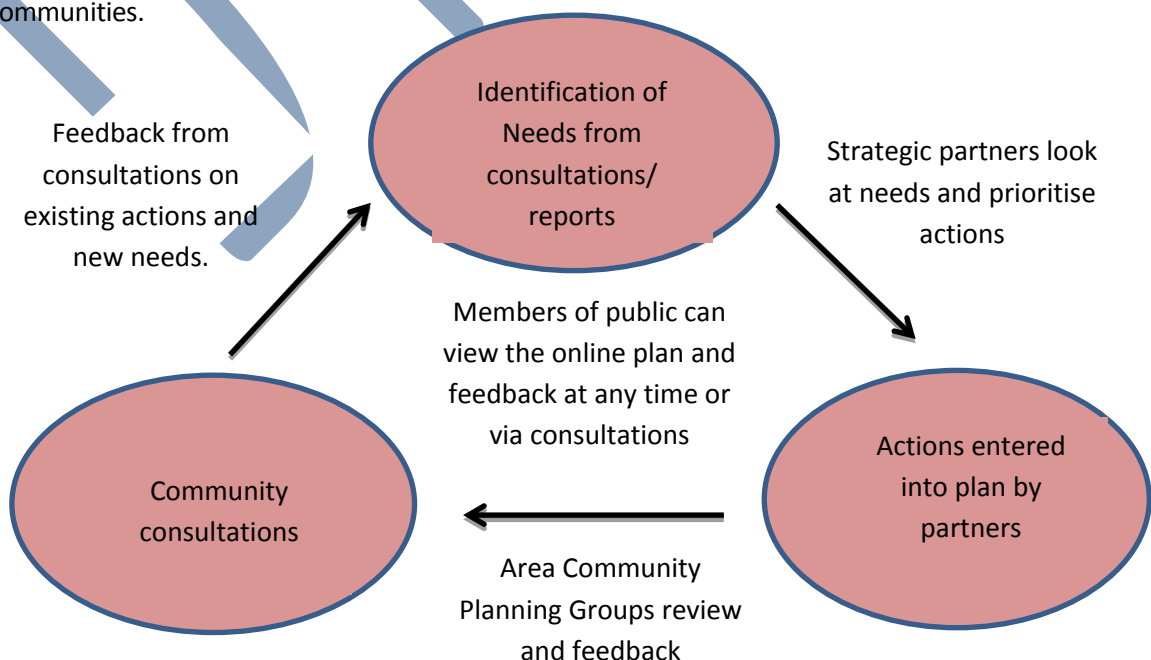By doing so, this **meets Regulations 1, 2, and 3.**

The plan will, when published, be very readily accessible to the public and to partners, and, has a 'feedback' facility that they can use to contact the strategic partnership.

- By publishing the plan the partnership can share what activity is happening or planned, to meet identified need, and encourage feedback.

By doing so, this **meets Regulations 3 and 4.**

HOW DID WE PUT THE PLAN TOGETHER?

In order to ensure these duties are met, the needs assessment, consultation, planning and monitoring requirements form a cycle that involves key Community Planning Partners and communities.

Feedback from consultations on existing actions and new needs.

Identification of Needs from consultations/ reports

Strategic partners look at needs and prioritise actions

Members of public can view the online plan and feedback at any time or via consultations

Community consultations

Actions entered into plan by partners

Area Community Planning Groups review and feedback

TSI ARGYLL & BUTE

argyll and bute
communityplanningpartnership

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